CALL TO ORDER
Mayor Little called the meeting to order at 6:00 p.m.

ROLL CALL
Ruckman
Wroblewski
Furnace
Stiebel
Jones – excused
Requejo
Barnard
Bennett

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF SERVICEMEMBERS AND FIRST RESPONDERS

COMMUNITY ANNOUNCEMENTS

APPROVAL OF MINUTES
April 24, 2023, City Council Meeting
Councilwoman Requejo made a motion to approve the April 24, 2023, Council Meeting minutes as presented. Councilman Bennett seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Stiebel – yes; Requejo – yes; Barnard – yes; and Bennett – yes. Motion carried.

APPROVAL OF BILLS
Councilman Bennett made a motion to approve the bills as presented Councilman Wroblewski seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Stiebel – yes; Requejo – yes; Barnard – yes; and Bennett – yes. Motion carried.

REPORT OF THE CITY CLERK
- 10208 Page Avenue – Conditional Use Permit/Site Plan Review – Convenience Store with alcohol sales (Page Retail LLC dba A1 Cheapo Depot)
  - Days and hours of operation:
    - Monday – Saturday: 10:00 a.m. – 10:00 p.m.
    - Sunday: 10:00 a.m. – 8:00 p.m.
  - Total number of employees:
    - Two (2) full time employees
    - Two (2) part time employees
  - No outside storage.
  - No overnight parking.
May 8, 2023, City Council Meeting

- No food sales onsite, prepared or pre-packaged.
- No tobacco sales on site.

10310 Page Avenue – Conditional Use Permit/Site Plan Review – Restaurant (Coffee and Deli Shop)
- Days and hours of operation: Monday – Saturday, 8:00 a.m. – 8:00 p.m.
- Total number of employees: family owned and operated.
- No outside storage.
- No overnight parking.
- One (1) ADA compliant parking stall to be installed on property.

2549 Woodson Road – Conditional Use Permit/Site Plan Review – Restaurant with alcohol sales
- Days and hours of operation:
  - Monday – Thursday: 4:00 p.m. – 11:00 p.m.
  - Friday – Saturday: 4:00 p.m. – 1:00 a.m.
  - Sunday: 11:00 a.m. – 10:00 p.m.
- Total number of employees:
  - Two (2) owners
  - Two (2) support employees
- No outside storage.
- No overnight parking.
- No tobacco sales.

**Request for Donation**
Councilwoman Requejo made a motion to approve the request by the American Red Cross to use the Overland Community Center Classrooms 1 and 2 on Tuesday, August 29, 2023, for a public blood drive. Councilman Wroblewski seconded. The vote was recorded as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Stiebel – yes; Requejo – yes; Barnard – yes; and Bennett – yes. Motion carried.

**REPORT OF THE CITY ATTORNEY**

**Resolutions**

- **R2023-36 – Purchase: Portable Changeable Message Board Signs**
  Councilman Bennett made a motion to bring R2023-36 to the table as it was postponed at the April 24, 2023, Council Meeting. Councilwoman Requejo seconded. The vote was recorded as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Stiebel – yes; Requejo – yes; Barnard – yes; and Bennett – yes. Motion carried.

Discussion took place on the purchase of the portable changeable message board signs.

Councilman Bennett made a motion to approve R2023-36 as presented. Councilwoman Ruckman seconded. The vote was polled as follows: Ruckman –
no; Wroblewski – no; Furnace – no; Stiebel – no; Requejo – no; Barnard – no; and Bennett – no. Motion failed.

- **R2023-38 – Record Management and Destruction**
  Councilwoman Requejo made a motion to approve R2023-38 as presented. Councilman Wroblewski seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Stiebel – yes; Requejo – yes; Barnard – yes; and Bennett – yes. Motion carried.

**STAFF REPORT**

**RESIDENTS COMMENTS**

**REPORT OF THE CITY COUNCIL**

**REPORT OF THE MAYOR**
Mayor Little announced a new not for profit, Ritenour Huskies Homes Inc. The program is similar to Habitat for Humanity, but serving those in the Ritenour School District.

**ADJOURNMENT**
There being no further business to discuss Councilman Bennett made a motion to adjourn. Councilwoman Ruckman seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Stiebel – yes; Requejo – yes; Barnard – yes; and Bennett – yes. Motion carried.

ATTEST:

MAYOR

CITY CLERK
CALL TO ORDER
Mayor Little called the Work Session to order at 6:23 p.m.

ROLL CALL
- Ruckman
- Wroblewski
- Furnace
- Stiebel
- Jones – excused
- Requejo
- Barnard
- Bennett

DISCUSSION: Silver Sneakers Program
City Administrator Jason McConachie explained the Silver Sneakers Program.

Councilman Bennett made a motion to open the Community Center to the public and begin offering Silver Sneakers. Councilwoman Requejo seconded. The vote was recorded as follows: Ruckman – yes, Wroblewski – yes, Furnace – yes, Stiebel – yes, Requejo – yes, Barnard – yes, and Bennett – yes. Motion carried.

Staff will draft legislation to amend Section 250.030 User Fees to open membership to the public.

DISCUSSION: Administrative Warrants
City Administrator McConachie reviewed administrative warrants, stating the City already has the authority to apply for and obtain administrative warrants. Administrative warrants are necessary to abate nuisances on properties. The proposed administrative warrant procedure would require City staff to attempt to contact the property owner and/or resident to seek consent to access the property. Only after City staff attempts to make contact with the owner and/or resident should the city make an application to the court for administrative warrant.

DISCUSSION: FY2023/2024 Budget Work Session Schedule
City Administrator McConachie reviewed the tentative budget schedule for the rest of the Fiscal Year. All FY2023/2024 Budgets must be adopted by June 26, 2023.

May 22, 2023
- General Fund
- Park Fund
- Capital Improvement Fund
• ARPA Fund

June 12, 2023 – Final budget review

June 26, 2023 – Adoption of the FY2023/2024 Budgets

**DISCUSSION: FY2023/2024 Small Funds Budgets**

City Administrator McConachie reviewed the definition of a “balanced budget” from Section 67.030 RSMo. Expenditures must be less than or equal to Revenues + Available Reserves.

**Sewer Lateral Fund**
Revenues: $170,000  
Expenses: $170,000  
Fund Balance: $260,163.85 (as of April 30, 2023)

**Beautification Fund**
Revenues: $18,000  
Expenses: None proposed  
Fund Balance: $76,712.73 (as of April 30, 2023)

**Asset Forfeiture Fund**
Revenues: $30,010  
Expenses: $23,000  
Fund Balance: $98,785.31 (as of April 30, 2023)

**DARE Fund**
Revenues: $10,000  
Expenses: $15,500  
Fund Balance: $57,720.49 (as of April 30, 2023)

**Collision Fund**
Revenues: $0  
Expenses: $0  
Fund Balance: $74,117.52 (as of April 30, 2023)

**DWI Enforcement Fund**
Revenues: $1,500  
Expenses: None proposed  
Fund Balance: $41,704.55 (as of April 30, 2023)

**Dangerous Building Escrow Fund**
Revenues: $0  
Expenses: $0  
Fund Balance: $139.99 (as of April 30, 2023)
Inmate Security Fund
Revenues: $1,500
Expenses: $6,000
Fund Balance: $54,452.88 (as of April 30, 2023)

Special Deterrent Fund Fund
Revenues: $0
Expenses: $0
Fund Balance: $81,156.90 (as of April 30, 2023)

Building Escrow Fund Fund
Revenues: $0
Expenses: $0
Fund Balance: $1,396.98 (as of April 30, 2023)

ADJOURNMENT
There being no further business to discuss, Councilwoman Requejo made a motion to adjourn. Councilman Bennett seconded. The vote was recorded as follows: Ruckman – yes, Wroblewski – yes, Furnace – yes, Stiebel – yes, Requejo – yes, Barnard – yes, and Bennett – yes. Motion carried.