



APPLICATION FOR CONDITIONAL USE PERMIT

| OFFICE USE ONLY | |
|--------------------------|--------------------------|
| Date Received: _____ | CUP Application #: _____ |
| P&Z Hearing Date: _____ | C.C. Hearing Date: _____ |
| Fee Amount: \$150 | Date Paid: _____ |

| DESCRIPTION OF PROPERTY | |
|-----------------------------------|------------------------------|
| Street Address or Location: _____ | |
| Parcel Locator # _____ | Zoning Classification: _____ |

| LAND USE DEVELOPMENT | |
|------------------------------|--|
| Existing or Prior Use: _____ | |
| Proposed Use: _____ | |

| BUSINESS INFORMATION | |
|--|-------------------------------------|
| Name of Proposed Business: _____ | |
| Property Interest of Applicant: <input type="checkbox"/> Owner <input type="checkbox"/> Renter/Lessee <input type="checkbox"/> Other _____ | |
| Name of Proposed Business Owner: _____ | |
| Owner's Current Mailing Address: _____ | |
| City: _____ | State _____ Zip: _____ Email: _____ |
| Home Phone# _____ | Business Phone # _____ |

| PROPERTY OWNER INFORMATION | |
|---|-------------------------------------|
| Property Owner: _____ | |
| Property Owner's Current Mailing Address: _____ | |
| City: _____ | State _____ Zip: _____ Email: _____ |
| Home Phone #: _____ | Business Phone # _____ |

See Reverse



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REQUIRED ATTACHMENTS

- Site Plan (In Conformance with Article IX, Zoning Code) - Two (2) Copies to Start Process
- Out Boundary Plat
- Applicant's and Property Owner(s) Valid Driver's License
- Legal Description of Subject Property

REQUIRED SIGNATURES

Application is hereby made with willful consent of the Applicant, the Property Owner, and the Proposed Business Owner for a Conditional Use Permit on the proposed land use/development submitted for review as shown and described on this form and that of accompanying Attachments, all of which we certify to be accurate and true.

APPLICANT

Signature of Applicant: _____ Date: _____

Print Name of Applicant: _____

BUSINESS OWNER

Signature of Business Owner: _____ Date: _____

Print Name of Business Owner: _____

PROPERTY OWNER

Property Owner's Signature Must be Notarized

Signature of Property Owner: _____ Date: _____

Print Name Of Property Owner: _____

NOTARY PUBLIC

Subscribed and sworn before me personally appeared _____

This _____ day of _____, 20____.

Place Seal Here

Notary

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Pursuant to Section 400.695 Unless otherwise stated in the conditions of a particular conditional use permit, substantial work, construction, or operation of the conditional use, where construction is not required, shall commence within six (6) months of the effective date of the permit unless such time period is extended through appeal to and approval by the Planning and Zoning Commission. If no appeal is made, or no extension of time is received or granted, the permit shall immediately terminate upon expiration of the six (6) month period. When the conditional use permit commences, evidence of commencement will be the issuance of a building permit, if construction is required, or an occupancy permit, if construction is not required.