

TENTATIVE AGENDA
CITY COUNCIL MEETING
OVERLAND CITY HALL - COUNCIL CHAMBERS
9119 LACKLAND ROAD, OVERLAND, MO 63114
MONDAY, JANUARY 26, 2026, AT 6:00 P.M.

6:00 P.M. – CITY COUNCIL MEETING

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. REMEMBRANCE OF OUR SERVICE MEN AND WOMEN
5. COMMUNITY ANNOUNCEMENTS
6. PUBLIC HEARING:
 - 2636 Woodson Road – CUP – Construction Contractor Office
7. APPROVAL OF MINUTES
8. APPROVAL OF BILLS
9. REPORT OF THE CITY CLERK
10. REPORT OF THE CITY ATTORNEY
 - Resolutions
 - R2026-07 – Record Management & Destruction
11. STAFF REPORTS
12. RESIDENTS COMMENTS
13. REPORT OF THE CITY COUNCIL
14. REPORT OF THE MAYOR
15. ADJOURNMENT

EXECUTIVE SESSION - *Immediately following the regular City Council Meeting.*

1. Discussion: Legal, in accordance with RSMo 610.021(1)

For Community Announcements and Residents Comments, Requests to Address the Council form must be completed and turned in to Mayor or City Clerk prior to the start of the City Council Meeting.

PUBLIC HEARING NOTICE
OVERLAND CITY COUNCIL
MONDAY, JANUARY 26, 2026, at 6:00 P.M.

Please take notice that the City Council of the City of Overland, Missouri will conduct a Public Hearing on January 26, 2026, at 6:00 P.M. in the Council Chambers of Overland City Hall located at 9119 Lackland Road, Overland, Missouri 63114, for the purpose of reviewing and receiving comments with respect to the following matters:

- 2636 Woodson Road – CUP – Construction Contractor Office

Any interested parties may attend and be heard at the public hearing.

*Posted Thursday, January 15, 2026, at 8:00 a.m.
Published in The Countian on Sunday, January 18, 2026*

THE MINUTES OF THE 1706th
MEETING OF THE CITY COUNCIL
OF THE CITY OF OVERLAND, MISSOURI,
HELD ON JANUARY 12, 2026, AT 6:00 P.M.

CALL TO ORDER

Mayor Little called the meeting to order at 6:00 p.m.

ROLL CALL

Ruckman	Ferguson
Wroblewski	Requejo – <i>excused</i>
Furnace	Barnard
Stiebel	Bennett

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF SERVICEMEMBERS AND FIRST RESPONDERS

COMMUNITY ANNOUNCEMENTS

PUBLIC HEARING

APPROVAL OF MINUTES

December 9, 2025, City Council Meeting

Councilman Wroblewski made a motion to approve the December 9, 2025, Council Meeting minutes as presented. Councilwoman Ruckman seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Steibel – yes; Ferguson – yes; Barnard – yes; and Bennett – yes. Motion carried.

APPROVAL OF BILLS

Councilman Furnace made a motion to approve the bills as presented Councilman Bennett seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Steibel – yes; Ferguson – yes; Barnard – yes; and Bennett – yes. Motion carried.

REPORT OF THE CITY CLERK

REPORT OF THE CITY ATTORNEY

Resolutions

• R2026-01 – Amend FY2025/2026 CIF Budget: Security Cameras

Councilman Wroblewski made a motion to approve R2026-01 as presented. Councilman Furnace seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Steibel – yes; Ferguson – yes; Barnard – yes; and Bennett – yes. Motion carried.

• R2026-02 – Record Management & Destruction

Councilwoman Ruckman made a motion approve R2026-02 as presented. Councilman Bennett seconded. The vote was polled as follows: Ruckman – yes;

Wroblewski – yes; Furnace – yes; Steibel – yes; Ferguson – yes; Barnard – yes; and Bennett – yes. Motion carried.

- **R2026-03 – Amend R2025-34: Part Time Pay Plan**

Councilwoman Ferguson made a motion approve R2026-03 as presented. Councilman Furnace seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Steibel – yes; Ferguson – yes; Barnard – yes; and Bennett – yes. Motion carried.

- **R2026-04 – Contract: Telephone System (IT Voice)**

Councilwoman Ferguson made a motion approve R2026-04 as presented. Councilwoman Ruckman seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Steibel – yes; Ferguson – yes; Barnard – yes; and Bennett – yes. Motion carried.

- **R2026-05 – Liquor License Approval**

Councilwoman Ferguson made a motion approve R2026-05 as presented. Councilman Furnace seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Steibel – yes; Ferguson – yes; Barnard – yes; and Bennett – yes. Motion carried

- **R2026-06 – Amend R2025-73: Outfit Patrol Vehicles**

Councilman Bennett made a motion approve R2026-06 as presented. Councilwoman Ferguson seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Steibel – yes; Ferguson – yes; Barnard – yes; and Bennett – yes. Motion carried

STAFF REPORT

RESIDENTS COMMENTS

REPORT OF THE CITY COUNCIL

REPORT OF THE MAYOR

ADJOURNMENT

There being no further business to discuss, Councilwoman Ferguson made a motion to adjourn. Councilwoman Bennett seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Steibel – yes; Ferguson – yes; Barnard – yes; and Bennett – yes. Motion carried.

ATTEST:

MAYOR

CITY CLERK

THE MINUTES OF WORK SESSION OF THE CITY COUNCIL OF THE CITY OF
OVERLAND HELD ON MONDAY, JANUARY 12, 2026, IN THE COUNCIL
CHAMBERS AT 9119 LACKLAND ROAD, OVERLAND, MO

CALL TO ORDER

Mayor Little called the Work Session to order at 6:11 p.m.

ROLL CALL

Ruckman
Wroblewski
Furnace
Stiebel

Ferguson
Requejo – *excused*
Barnard
Bennett

DISCUSSION: Administrative Approval of Conditional Use Permit

City Administrator Jason McConachie reviewed the proposed changes to the Administrative Approval of the Conditional Use Permit.

Amend Section 400.685.A. to clarify that the “Administrative Approval” is imbedded in the overall process and is not separate from the Conditional Use and Site Plan Review Process. Eligibility for Administrative Approval is determined only after review of the application forms and supporting documents.

Section 400.685.B.1.c.

Addition of a new circumstance under which an “Administrative Approval” might be appropriate:

“An increase in square footage of up to one hundred (100%) percent of the previously City Council-approved square footage within a multi-tenant building.”

Section 400.685.B.2.d.

Addition of a new criteria that the Director should consider when determining whether an “Administrative Approval” is appropriate:

“Results in an increase in the required parking for the business; provided, however, administrative amendment shall not be available if the total amount of required parking for the business is not available on-site absent a variance from the strict application of the parking requirements granted by the Board of Adjustment.”

Section 400.685.B.3 and Section 400.685.B.4

Clarify limitations of the Director’s authority relating to “Administrative Approval,” as well as Director still has authority to refer any many to Planning and Zoning Commission.

These proposed changes will be presented to the Planning and Zoning Commission on January 27, 2026. If approved at the Planning and Zoning Commission, it will be brought to the City Council for passage.

DISCUSSION: Nuisance Vehicles

City Administrator McConachie reviewed the proposed changes to Section 225.010.A. Nuisance Vehicles.

New provisions that classifies vehicles parked in following manner to be a nuisance:

- On a sidewalk
- On a crosswalk
- At any place where official signs prohibit stopping, standing, or parking;
- Within thirty (30) feet of an intersection;
- Within thirty (30) feet upon the approach to any flashing signal, stop sign or traffic control signal located at the side of a roadway;
- Within twenty (20) feet of the driveway entrance to any fire station an on the side of a street opposite the entrance to any fire station within seventy-five (75) feet of said entrance (when properly signposted); or
- Section 340.280

Abatement subject to the Nuisance Process including a hearing.

DISCUSSION: Liquor License Classifications

City Administrator McConachie reviewed proposed changes to liquor license classifications in the City Code between business license code and zoning code.

Discussion took place regarding the definition of each classification for zoning and sending the definitions the Planning and Zoning Commission.

Limiting hours of operation for all liquor stores.

New Section 600.350. “Hours Limitations – Package Liquor Sales Establishments”

All liquor licenses authorized to sell full package liquor not to be consumed upon the premises where sold (Class A and B) shall cease all liquor sales by xx:xx p.m. each night without exception.

ADJOURNMENT TO EXECUTIVE SESSION

There being no further business to discuss, Councilwoman Ferguson made a motion to go into Executive Session for the purpose of legal in accordance with RSMo. 610.021(1). Councilman Bennett seconded. The vote was polled as follows: Ruckman – yes; Wroblewski – yes; Furnace – yes; Steibel – yes; Ferguson – yes; Barnard – yes, and Bennett – yes. Motion carried.

City of Overland
Report of Prior Paid Invoices
For Invoices Paid Prior to
2026.1.26 Council Meeting

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Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
						Bi-weekly Payroll - 2026.1.23	\$170,059.70
						Security deposit refunds	\$1,184.28
1/15/2026	01N	34550	AP	12006	Championship Catering	am - muni league dinner food	\$2,100.00
1/15/2026	01N	34554	AP	8680	MISSOURI AMERICAN WATER	st - water	\$379.62
1/15/2026	01N	34557	AP	680	SPIRE	pd - gas	\$2,566.27
1/15/2026	01N	34558	AP	8762	STAPLES BUSINESS ADVANTAGE (660409)	am - office supplies	\$56.12
1/15/2026	01N	34560	AP	175	AMEREN MISSOURI (01068)	pd - electric	\$134.48
1/22/2026	01N	34563	AP	8680	MISSOURI AMERICAN WATER	ch - water	\$282.41
1/22/2026	01N	34564	AP	8762	STAPLES BUSINESS ADVANTAGE (660409)	am - stationery	\$428.99
1/22/2026	01N	34565	AP	175	AMEREN MISSOURI (01068)	pd - electric	\$77.83
1/23/2026	01N	78373	PR	Def Comp Life	MassMutual		\$50.00
1/23/2026	01N	78374	PR	DEFERRED COMI	MassMutual VA		\$100.00
1/23/2026	01N	78375	PR	UNION DUES	FRATERNAL ORDER OF POLICE		\$660.00
1/23/2026	01N	EFT2219(E)	PR	AFLAC	AFLAC		\$2,358.60
1/23/2026	01N	EFT2220(E)	PR	IRS	INTERNAL REVENUE SERVICE		\$53,682.74
1/23/2026	01N	EFT2221(E)	PR	NU PENSION	OVERLAND PENSION FUND		\$11,065.12
1/23/2026	01N	EFT2222(E)	PR	POLICE PENSION	POLICE RETIREMENT FUND		\$17,835.08
1/23/2026	01N	EFT2223(E)	PR	SITW	MISSOURI DEPARTMENT OF REVENUE		\$6,449.00
1/23/2026	01N	EFT2224(E)	PR	COLONIAL	COLONIAL LIFE		\$31.00
1/23/2026	01N	EFT2225(E)	PR	LINCOLN	NCOLN NATIONAL LIFE INSURANCE COMPANY		\$490.64
1/23/2026	01N	EFT2226(E)	PR	VISION	Eyemed Fidelity Security Life		\$653.30
Paid Prior General Fund Total							\$270,645.18
1/15/2026	3	2108	AP	6682	GATEWAY SEWER AND DRAIN	sl - 9812 zykan	\$187.50
1/15/2026	3	2109	AP	6682	GATEWAY SEWER AND DRAIN	sl - 2709 w tennyson	\$150.00
1/22/2026	3	2110	AP	6682	GATEWAY SEWER AND DRAIN	sl - 10461 decker	\$430.00
Paid Prior Sewer Lateral Fund Total							\$767.50
1/15/2026	05N	6758	AP	175	AMEREN MISSOURI (01068)	am - street lighting	\$13,339.94
1/22/2026	05N	6759	AP	175	AMEREN MISSOURI (01068)	am - street lighting	\$26.16
Paid Prior Capital Improvement Fund Total							\$13,366.10

**City of Overland
Report of Prior Paid Invoices
For Invoices Paid Prior to
2026.1.26 Council Meeting**

1/15/2026	6	10611	AP	8680	MISSOURI AMERICAN WATER	pk - water	\$81.17
1/15/2026	6	10612	AP	179	PRINCESS CATLIN	cc - zumba instructor	\$270.00
1/15/2026	6	10613	AP	680	SPIRE	cc - gas	\$3,889.65
1/15/2026	6	10614	AP	175	AMEREN MISSOURI (01068)	cc - electric	\$1,473.89
1/22/2026	6	10615	AP	175	AMEREN MISSOURI (01068)	pk - electric	\$82.16
1/22/2026	6	10616	AP	8680	MISSOURI AMERICAN WATER	pk - water	\$283.05
1/22/2026	6	10617	AP	175	AMEREN MISSOURI (01068)	hf - electric	\$198.76

Paid Prior Parks & Recreation Fund Total **\$6,278.68**

City of Overland
Report of Disbursement Scheduled
For Checks Dated 2026.1.27

Vendor	Invoice Number	Description	Fund	Amount
AL'S AUTOMOTIVE SUPPLY	09dx8672	pd - fuse/7	GENERAL FUND	\$14.06
AL'S AUTOMOTIVE SUPPLY	09dy0187	pd - oil	GENERAL FUND	\$359.64
AL'S AUTOMOTIVE SUPPLY	09dy1854	pd - engine coolant and thermostat/16	GENERAL FUND	\$37.40
AL'S AUTOMOTIVE SUPPLY	09dy7525	st - air filter return	GENERAL FUND	(\$3.69)
AL'S AUTOMOTIVE SUPPLY	09dz1998	st - rubber valve	GENERAL FUND	\$29.95
AL'S AUTOMOTIVE SUPPLY	09dy7524	st - napagold	GENERAL FUND	\$13.64
AL'S AUTOMOTIVE SUPPLY	09dy7522	st - filters	GENERAL FUND	\$52.97
AL'S AUTOMOTIVE SUPPLY	09dx2269	st - tire pressure monitoring	GENERAL FUND	\$29.95
AL'S AUTOMOTIVE SUPPLY	09dy7886	pd - oil	GENERAL FUND	\$239.76
AT&T (5014)	Jan-26	ms - internet	GENERAL FUND	\$149.80
AT&T (5071)	600455	pd - bci investigation/	POLICE ASSET FORFEITURE FUND	\$70.00
ATIS ELEVATOR INSPECTIONS, LLC	in460751	ch - reinspection of violations cited	GENERAL FUND	\$138.00
BEYERS LUMBER CO	2512-105574	st - hardboard screen back	GENERAL FUND	\$15.28
BOBCAT OF ST LOUIS	w71481	st - repair	GENERAL FUND	\$173.40
BridgeTower Media	745838220	pz - public notice	GENERAL FUND	\$30.94
BS&A SOFTWARE	165619	ms - annual fees	GENERAL FUND	\$5,046.00
Cintas Corporation No. 2	510889805	st - first aid supplies	GENERAL FUND	\$60.81
CITY OF ST. ANN	2026.1.1	le/ct - court administrative services	GENERAL FUND	\$46,941.14
CIVIC PLUS	357376	ms - semi-annual fees	GENERAL FUND	\$6,377.55
CK POWER	svi45813	pd - generator fuel pump	GENERAL FUND	\$1,090.71
COCHRAN ENGINEERING	m18598	am - renovations	GENERAL FUND	\$3,634.00
COCHRAN ENGINEERING	m18597	am - guardrail	GENERAL FUND	\$800.00
CRAFCO, INC	9403633822	st - roadsaver	GENERAL FUND	\$4,410.00
CRAFCO, INC	9403627441	st - sealing tip	GENERAL FUND	\$25.75
CRISIS SYSTEMS MANAGEMENT, LLC	68395	pd - training class/606	POLICE ASSET FORFEITURE FUND	\$625.00
CUNNINGHAM VOGEL & ROST	71253	ba - board of adjustment	GENERAL FUND	\$312.00
CUNNINGHAM VOGEL & ROST	71254	le - city attorney	GENERAL FUND	\$3,280.00
CUNNINGHAM VOGEL & ROST	71255	le - city v centurylink	GENERAL FUND	\$2,317.66
CUNNINGHAM VOGEL & ROST	71256	le - city v juicy's ultra lounge	GENERAL FUND	\$2,367.00
CUNNINGHAM VOGEL & ROST	71257	le - general	GENERAL FUND	\$3,839.27
CUNNINGHAM VOGEL & ROST	71258	le - liquor licenses	GENERAL FUND	\$1,752.00
CUNNINGHAM VOGEL & ROST	71259	pz - planning and zoning	GENERAL FUND	\$1,464.00
CUNNINGHAM VOGEL & ROST	71260	le - telecommunications and row (reimbursable)	GENERAL FUND	\$528.00
DANIEL J KIPPER	Jan-26	BA - Board of Adjustment	GENERAL FUND	\$85.00
DEKA SERVICE	45532613	pd - heating repair/training room	GENERAL FUND	\$251.00
ENERGY PETROLEUM COMPANY	575343	st/pd - fuel	GENERAL FUND	\$11,804.78
FIRST ADVANTAGE LNS SCREENINC	5502542512	pd - background verifications	GENERAL FUND	\$15.67
GENUINE PARTS CO	547875	pd - belt tensioner/5	GENERAL FUND	\$22.73
GENUINE PARTS CO	547419	st - windshield washer nozzle	GENERAL FUND	\$27.73
GENUINE PARTS CO	549177	st - filters	GENERAL FUND	\$33.65
GENUINE PARTS CO	549176	st - filter	GENERAL FUND	\$26.00

City of Overland
Report of Disbursement Scheduled
For Checks Dated 2026.1.27

Vendor	Invoice Number	Description	Fund	Amount
Glendale Chrysler Dodge Jeep Ram	5095435	pd - oil	GENERAL FUND	\$133.68
GULF STATES DISTRIBUTORS	1501219	pd - ammo	GENERAL FUND	\$325.00
GULF STATES DISTRIBUTORS	1501333-in	pd - ammo	GENERAL FUND	\$820.00
Indiana Printing and Publishing Co	8016	am - 2026 city calendar/R2025.60	GENERAL FUND	\$6,479.39
J&A Traffic Products	41297	st - brackets	GENERAL FUND	\$125.00
JEFFREY O'CONNELL	Jan-26	BA - Board of Adjustment	GENERAL FUND	\$85.00
JOHN E REID AND ASSOCIATES INC	aiquthd6-0001	pd - training class/614	GENERAL FUND	\$655.00
JON SEAL	Jan-26	BA - Board of Adjustment	GENERAL FUND	\$85.00
KEY EQUIPMENT & SUPPLY CO	stl210641	st - hopper raised switch	GENERAL FUND	\$391.57
L&C TRUCK REPAIR INC	146054	st - repair	GENERAL FUND	\$4,289.24
LEON UNIFORM COMPANY INC.	663712-02	pd - uniforms/678	GENERAL FUND	\$229.00
LEON UNIFORM COMPANY INC.	665919	pd - uniforms/489	GENERAL FUND	\$272.00
LYNN PEAVEY COMPANY	423677	pd - fp powder	GENERAL FUND	\$87.00
Mailing Methods Inc	49956	am- ink cartridge	GENERAL FUND	\$221.34
MID-STATES ORGANIZED	2602296	pd - dues	GENERAL FUND	\$200.00
MOCCFOA	7253	am - spring institute/burton	GENERAL FUND	\$320.00
MOCCFOA	7272	am - master academy/vasireddy	GENERAL FUND	\$145.00
MOCCFOA	7273	am - master academy/vasireddy	GENERAL FUND	\$145.00
MOCCFOA	7274	am - spring institute/vasireddy	GENERAL FUND	\$270.00
OVERLAND HARDWARE CO.	38177	st - bolts, washers, nuts	GENERAL FUND	\$1.16
OVERLAND HARDWARE CO.	39624 two	st - rockite	GENERAL FUND	\$10.99
PEARL SOLUTIONS GROUP	367355	ms - license	GENERAL FUND	\$4,890.60
PIRTEK HOSES & ASSEMBLIES	ov-t00018109	st - vehicle parts	GENERAL FUND	\$153.61
PrintPro MO LLC	inv-26706 balance	pd - event tent & backwall balance	GENERAL FUND	\$476.50
REJIS COMMISSION	569310	pd - tokens	GENERAL FUND	\$69.30
RIPP Restraints International Inc	25-0603	pd - training class/668	GENERAL FUND	\$495.00
ROD'S SERVICE INC	408215	st - garage supplies	GENERAL FUND	\$65.55
RUSH TRUCK CENTERS	3044655731	st - vehicle repair/t21	GENERAL FUND	\$1,950.00
RUSH TRUCK CENTERS	3044637969	st - vehicle repair/t22	GENERAL FUND	\$1,950.00
RUSH TRUCK CENTERS	3044700120	st - insulator, hood sound deadener	GENERAL FUND	\$230.00
RUSH TRUCK CENTERS	3044670774	st - hood bracket assembly return	GENERAL FUND	(\$230.00)
RUSH TRUCK CENTERS	3044683120	st - hood bracket assembly	GENERAL FUND	\$230.00
RUSH TRUCK CENTERS	3043673959	st - valve kit	GENERAL FUND	\$110.00
SAFEGUARD BUSINESS SYSTEMS INC	9009679021	am - check stock	GENERAL FUND	\$1,226.73
SHERWIN WILLIAMS CO	6870-8	st - paint and supplies	GENERAL FUND	\$23.69
Slaphey Communications LLC	itv64774-sd	am/cd/pd - agreement/hq251210.2051	GENERAL FUND	\$1,250.22
T LOUIS AREA POLICE CHIEFS ASSO	2026.1.13	pd - dues	GENERAL FUND	\$50.00
ST LUKE'S WORKPLACE HEALTH	332255	cd - drug screen	GENERAL FUND	\$49.00
STARBEAM SUPPLY CO	57302	st - slim profile wall pack	GENERAL FUND	\$95.00
STARBEAM SUPPLY CO	057302-01	st - slim profile wall pack	GENERAL FUND	\$95.00
STARBEAM SUPPLY CO	57764	st - halco mogul base	GENERAL FUND	\$66.00

City of Overland
Report of Disbursement Scheduled
For Checks Dated 2026.1.27

Vendor	Invoice Number	Description	Fund	Amount
SUMNER ONE/DATAMAX	4498458	am - copier lease & overages	GENERAL FUND	\$60.62
SYDENSTRICKER NOBBE PARTNERS	12025598	st - filters, spark plug	GENERAL FUND	\$25.23
TRAMAR CONTRACTING INC.	40360	st - signs	GENERAL FUND	\$346.40
TRAVELERS	2026.1.12	am/pd - premiums	GENERAL FUND	\$240,401.00
Utility Associates Inc	uas-48421	pd - bwc accessories	GENERAL FUND	\$824.25
Vernon Fetsch	Jan-26	BA - Board of Adjustment	GENERAL FUND	\$85.00
Vista Law Enforcement	2026-0041	pd - training class/666	GENERAL FUND	\$100.00
Vista Law Enforcement	2026-0044	pd - training class/543	GENERAL FUND	\$800.00
WEBER CHEVROLET	857153	st - repair	GENERAL FUND	\$1,693.41
WEDGE TIRE	a-3066	pd - tires/8	GENERAL FUND	\$1,332.00
WEDGE TIRE	a-3198	st - tires	GENERAL FUND	\$1,461.56
WEDGE TIRE	a-3424	st - tire disposal	GENERAL FUND	\$342.60
Yulisa Vasquez	2026.1.8	cc - january play time refund	GENERAL FUND	\$60.00
General Fund Total				\$374,557.19
LANDVATTER READY MIX INC	251092	st - slab/brownridge	CAPITAL IMPROVEMENT FUND	\$3,311.86
NEW FRONTIER MATERIALS	12879825	st - eastbrook	CAPITAL IMPROVEMENT FUND	\$465.96
NEW FRONTIER MATERIALS	12861121	st - approach/w2	CAPITAL IMPROVEMENT FUND	\$323.05
NEW FRONTIER MATERIALS	12912011	st - slab/brownridge	CAPITAL IMPROVEMENT FUND	\$425.91
NEW FRONTIER MATERIALS	12912012	st - potholes/w4	CAPITAL IMPROVEMENT FUND	\$153.20
NEW FRONTIER MATERIALS	12907757	st - potholes/w1	CAPITAL IMPROVEMENT FUND	\$253.87
NEW FRONTIER MATERIALS	12915383	st - potholes/northfield	CAPITAL IMPROVEMENT FUND	\$208.64
MENT MAINTENANCE & CONSTRUC	7229	st - hauling/burton, w milton, forest	CAPITAL IMPROVEMENT FUND	\$1,160.00
Capital Improvement Fund Total				\$6,302.49

City of Overland
Report of Disbursement Scheduled
For Checks Dated 2026.1.27

Vendor	Invoice Number	Description	Fund	Amount
Agilix Solutions	11600508	hf - gym light timer/wa	PARKS & RECREATION FUND	\$12.92
B&B TREE AND LANDSCAPES LLC	3299597	pk - 10400 midland	PARKS & RECREATION FUND	\$4,500.00
COCHRAN ENGINEERING	m18596	pk - park restroom project	PARKS & RECREATION FUND	\$6,900.00
DEKA SERVICE	45646048	cc - wind damage repair	PARKS & RECREATION FUND	\$393.42
KURTZ NURSERY & TOPSOIL CO	5332	pk - ballfield soil	PARKS & RECREATION FUND	\$450.00
KURTZ NURSERY & TOPSOIL CO	5367	pk - ballfield soil	PARKS & RECREATION FUND	\$1,350.00
KURTZ NURSERY & TOPSOIL CO	5365	pk - ballfield soil	PARKS & RECREATION FUND	\$900.00
OVERLAND HARDWARE CO.	40437	cc - putty knife, goo gone	PARKS & RECREATION FUND	\$12.68
PWD Systems LLC	bgspt-582	pk - pet waste bags	PARKS & RECREATION FUND	\$170.85
ROYAL PAPERS INC	ls364904	cc - carpet extractor repair	PARKS & RECREATION FUND	\$220.00
Slappey Communications LLC	itv64774-sd cc	cc - agreement/hq251210.2051	PARKS & RECREATION FUND	\$149.28
STARBEAM SUPPLY CO	57798	hf - marquee sign repair	PARKS & RECREATION FUND	\$15.60
SWT DESIGN INC	24330	pk - lake project/wa	PARKS & RECREATION FUND	\$1,710.00
TEMPUS TECHNOLOGIES, INC	126131995	cc - credit card gateway	PARKS & RECREATION FUND	\$49.00
THE CLOWNS LLC	2026.1.20	cc - egg hunt easter bunny	PARKS & RECREATION FUND	\$135.00
Parks & Recreation Fund Total				\$16,968.75



OVERLAND

OFFICE OF THE CITY CLERK

Internal Memorandum

Date: January 8, 2026

To: Mayor, City Council

CC: City Administrator

From: Melissa J. Burton, City Clerk

RE: City Clerk's Report

Missouri Ethics Commission Personal Financial Disclosure Filing Deadlines

In accordance with Municipal Code Chapter 117 Financial Disclosure, all elected and certain appointed officials serving in 2025 are required to file a PFD with the Missouri Ethics Commission by May 1, 2026. For questions regarding your PFD filing or to request your online log-in credentials, please contact Missouri Ethics Commission at (573) 751-2065.

All Overland Candidates complied with the requirement before the deadline. For questions about campaign finance, please call (573) 751-2013.

RESOLUTION 2026-07

NOTICE OF RECORDS SCHEDULED FOR DESTRUCTION

WHEREAS, the 73rd General Assembly passed law establishing Records Management and Archive Services as a division of the Office of Secretary of State; and

WHEREAS, the Missouri Local Records Board approved the first Municipal Records Manual in 1973, amending and expanding the Local Government Records Retention Schedules as necessary; and

WHEREAS, pursuant to Section 140.110 of the Overland Municipal Code, the City Clerk serves as the Custodian of Records for the City and pursuant to Section 115.250 of the Overland Municipal Code, is responsible for Record Classification and Retention related to City Records; and

WHEREAS, the City Clerk has determined that the following records have exceeded the retention requirements according to current Local Government Records Retention Schedules and are scheduled for destruction:

- Community Development – Property Files – Exhibit A
- Financial Reports – Exhibit C
- Wage & Tax Reports – Exhibit C

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVERLAND, MISSOURI, AS FOLLOWS:

Section 1. The City Council hereby acknowledges receipt of this Notice of Records Scheduled for Destruction.

Section 2. The City Clerk will ensure that the destruction of records complies with the guidelines set forth by the Records and Archives Division of the Office of the Secretary of State.

This Resolution Passed and Approved the 26th day of January 2026.

MAYOR
January 26, 2026
Date of Approval

ATTEST:

CITY CLERK

Records Retention Sewer Lateral Repair Files

SLRP File Year(s)	Property Address	Application #'s Processes	Retention Code	Description of Record
2021	9620 Theodosia	<u>PSL21-0080</u>	GS131	request and results, Notice to Proceed, change orders, MSD correspondence, Gateway Sewer & Drain correspondence).
2021	58 Gocke	<u>PSL21-0053</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9524 Cote Brilliante	<u>PSL21-0059</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2333 S. Milton	<u>PSL21-0054</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	10023 Lackland	<u>PSL21-0054</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2030 Goodale	<u>PSL21-0076</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9929 Lackland	<u>PSL21-0074</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9414 Cote Brilliante	<u>PSL21-0073</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	8928 Tudor	<u>PSL21-0058</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	10027 Lackland	<u>PSL21-0055</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	54 Gocke	<u>PSL21-0068</u>	GS131	request and results, Notice to Proceed, change orders, MSD correspondence, Gateway Sewer & Drain correspondence).
2021	9117 Meadowbrook	<u>PSL21-0070</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2227 Hood	<u>PSL21-0071</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2508 Verona	<u>PSL25-0067</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2337 Woodson	<u>PSL21-0049</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2328 Hood	<u>PSL21-0051</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	10311 Pineview Ct.	<u>PSL21-0066</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2831 Angelo	<u>PSL21-0065</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9834 Iveland	<u>PSL21-0064</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).

Records Scheduled for Destruction

SLRP File Year(s)	Property Address	Application #'s Processes	Retention Code	Description of Record
2021	10219 Burdeau Lane	<u>PSL21-0063</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	8503 Midland	<u>PSL21-0062</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2415 Spencer	<u>PSL21-0061</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	1939 Dyer	<u>PSL21-0062</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2256 Woodson	<u>PSL21-0048</u>	GS131	request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9571 Page	PSL21-0047	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2250 Woodson	PSL21-0052	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2432 Pinehurst	PSL25-0050	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2237 Hood	PSL21-0056	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	8619 Millet	PSL21-0057	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	8971 Shawnee	PSL21-0081	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2426 E. Milton	PSL21-0084	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9843 Iveland	PSL21-0086	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	10308 Driver	PSL21-0086	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2355 Chaucer	PSL21-0087	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	8963 Forest	PSL21-0082	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	10100 Niblic	PSL21-0083	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	27 Gocke Pl.	PSL21-0033	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	10414 Eaglewood	PSL21-0035	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9201 Meadowbrook	PSL21-0043	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).

Records Scheduled for Destruction

SLRP File Year(s)	Property Address	Application #'s Processes	Retention Code	Description of Record
2021	9625 Lackland	PSL21-0041	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9417 Ridge	PSL21-0042	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2706 Osgood	PSL21-0040	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2633 Bryant	PSL21-0044	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	10323 Pineview Ct.	PSL21-0045	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	8 E. Sherwood	PSL21-0046	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9522 Midland	PSL21-0037	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9421 Cote Brilliante	PSL21-0038	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9815 Eastbrook	PSL21-0077	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	9315 Ridge	PSL21-0079	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2021	2235 Wallis	PSL21-0078	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).

Records Scheduled for Destruction

SLRP File Year(s)	Property Address	Application #'s Processes	Retention Code	Description of Record
2008	9547 Ridge	PL2008-327	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2008	Adie Ave	PL2008-197	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2008	9620 Baltimore Ave.	PL2008-203	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2008	9841 Zykan Dr.	PL2008-232	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2008	2235 Burns	PL2008-213	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).
2008	9505 Echo	PL2008-201	GS131	Application(s), supporting documents (i.e. bid request and results, Notice to Proceed, change orders, Gateway Sewer & Drain correspondence).

Records Scheduled for Destruction

Exhibit B

Date of Record	Retention Code	Description of Record
Jan-2005	GS 006	EOM January 2005
Feb-2005	GS 006	EOM February 2005
Mar-2005	GS 006	EOM March 2005
Apr-2005	GS 006	EOM April 2005
May-2005	GS 006	EOM May 2005
Jun-2005	GS 006	EOM June 2005
Jul-2005	GS 006	EOM July 2005
Aug-2005	GS 006	EOM August 2005
Sep-2005	GS 006	EOM September 2005
Oct-2005	GS 006	EOM October 2005
Nov-2005	GS 006	EOM November 2005
Dec-2005	GS 006	EOM December 2005
Jan-2004	GS 006	EOM January 2004
Feb-2004	GS 006	EOM February 2004
Mar-2004	GS 006	EOM March 2004
Apr-2004	GS 006	EOM April 2004
May-2004	GS 006	EOM May 2004
Jun-2004	GS 006	EOM June 2004
Jul-2004	GS 006	EOM July 2004
Aug-2004	GS 006	EOM August 2004
Sep-2004	GS 006	EOM September 2004
Oct-2004	GS 006	EOM October 2004
Nov-2004	GS 006	EOM November 2004
Dec-2004	GS 006	EOM December 2004
Jan-2003	GS 006	EOM January 2003
Feb-2003	GS 006	EOM February 2003
Mar-2003	GS 006	EOM March 2003
Apr-2003	GS 006	EOM April 2003
May-2003	GS 006	EOM May 2003
Jun-2003	GS 006	EOM June 2003
Jul-2003	GS 006	EOM July 2003
Aug-2003	GS 006	EOM August 2003
Sep-2003	GS 006	EOM September 2003
Oct-2003	GS 006	EOM October 2003
Nov-2003	GS 006	EOM November 2003
Dec-2003	GS 006	EOM December 2003
Jan-2002	GS 006	EOM January 2002
Feb-2002	GS 006	EOM February 2002
Mar-2002	GS 006	EOM March 2002
Apr-2002	GS 006	EOM April 2002
May-2002	GS 006	EOM May 2002
Jun-2002	GS 006	EOM June 2002
Jul-2002	GS 006	EOM July 2002
Aug-2002	GS 006	EOM August 2002
Sep-2002	GS 006	EOM September 2002
Oct-2002	GS 006	EOM October 2002

Records Scheduled for Destruction

Exhibit B

Date of Record	Retention Code	Description of Record
Nov-2002	GS 006	EOM November 2002
Dec-2002	GS 006	EOM December 2002

Records Scheduled for Destruction

Exhibit C

Date of Record	Retention Code	Description of Record	Council Date	Destruction
CY 2004-2021	GS 034	St. City Tax Withholding W-10 (Quarterly)	1/26/2026	
CY 2017-2021	GS 034	Cont. & Wage Report (Quarterly)+Multiple Worksite Report (Quarterly)	1/26/2026	
CY 2004-2021	GS 034	State Income Tax Withholding (Monthly)	1/26/2026	
CY 2004-2021	GS 034	Federal Payroll Tax 941 (Quarterly)+Federal Withholding (Monthly)	1/26/2026	
CY 2004-2021	GS 034	1099s	1/26/2026	
CY 2004-2021	GS 033	W2 & W3	1/26/2026	
CY 2004-2021	GS 034	Police Pension EYO	1/26/2026	
CY 2004-2021	GS 034	N-U Pension EOY	1/26/2026	
2017, 2018, 2021	GS 034	Excise Tax 720	1/26/2026	

Sponsored by: Planning & Zoning Commission

Bill No. 01-2026

Co-Sponsored by: City Staff

Ordinance No. 2026-

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ANDRES GARCIA TO OPERATE CONSTRUCTION CONTRACTOR'S OFFICE AT 2636 WOODSON ROAD IN THE C-2 GENERAL COMMERCIAL ZONING DISTRICT AS PROVIDED FOR IN SECTION 400.230 AND APPENDIX A OF THE MUNICIPAL CODE OF THE CITY OF OVERLAND.

WHEREAS, Andres Garcia on behalf of A & M Roofing and Exteriors has submitted an application for a Conditional Use Permit to operate Construction Contractor's Office at 2636 Woodson Road (the "Property"); and,

WHEREAS, the Planning and Zoning Commission reviewed said application on November 25, 2025, and recommended approval of the Conditional Use Permit; and,

WHEREAS, on January 26, 2026, after publication of notice the City Council held a public hearing in accordance with Section 400.670.G of the Municipal Code of the City of Overland; and,

WHEREAS, the City Council of the City of Overland, having fully considered the recommended Conditional Use Permit and the report of the Planning and Zoning Commission, does finds that the proposed use complies with all applicable provisions of Chapter 400, including intensity of use regulations, yard regulations and use limitations, and is visually compatible within the surrounding neighborhood, will contribute to and promote the welfare or convenience of the public, will not cause injury to the value of other property in the neighborhood which it is located, the location and size of the conditional use, the nature and intensity of the operation involved in or conducted in connection with the conditional use, and the location of the site with respect to streets giving access to the conditional use are such that the conditional use will not dominate the immediate neighborhood so as to prevent development and use of neighboring properties in accordance with the applicable zoning district regulations and/or the City's comprehensive plan, there is adequate off-street parking and loading areas, utility, drainage, and other such necessary facilities are or will be provided, the property is accessible to police, fire, refuse collection and other municipal services, there is adequate access roads or entrance and exit drives to prevent traffic hazards and minimize traffic congestion in public streets and alleys, and adequate provisions have been made, or are planned to be made, for internal traffic and pedestrian traffic; and,

WHEREAS, based on the above, the City Council further finds that the proposed use is in the best interest of the public welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVERLAND, STATE OF MISSOURI AS FOLLOWS:

Section 1. Based on the facts and findings set forth in the "Whereas" clauses above which are incorporated herein by reference, a Conditional Use Permit is hereby granted to Andres Garcia on behalf of A & M Roofing and Exteriors (collectively referred to herein as "Holder"), to operate Construction Contractor's Office at 2636 Woodson Road provided for in Section 400.230 and Appendix A of the Municipal Code of the City of Overland. Attached hereto and incorporated herein as Exhibit A is the Conditional Use Permit application for the Property.

Section 2. The complete terms and conditions of this Conditional Use Permit are attached hereto as Exhibit B, and all terms and conditions are hereby incorporated into this ordinance as if fully set out herein.

Section 3. Holder, by accepting and acting under this Conditional Use Permit, acquiesces and accepts same subject to the reservations, conditions, and restrictions which are made a part hereof, and said Holder, by said action, does agree that any time such requirements are not met, this Conditional Use Permit may be revoked and terminated, and does further agree that it, its successors, and assigns, shall be held to have acquired no special rights, privileges, or immunities by virtue of proceeding to expend money, time, or effort in the construction, improvement, or maintenance of land herein described and for which this Conditional Use Permit is granted.

Section 4. Any Conditional Use Permit granted hereunder shall be deemed to have been abandoned if substantial work, construction, or operation of the conditional use does not commence within six months of the effective date of this ordinance, unless such time period is extended through approval by the Planning & Zoning Commission. If no extension is sought by the Holder, this Conditional Use Permit shall immediately terminate upon expiration of the six (6) month period in accordance with Section 400.695 of the Municipal Code of the City of Overland.

Section 5. This Conditional Use Permit shall be non-assignable without the expressed consent of the City Council of the City of Overland, unless such assignment or amendment is administratively approvable in accordance with Section 400.685.A, and such Conditional Use Permit is contingent upon the compliance with the Code of Ordinances of the City of Overland, Chapter 400 of the Municipal Code of the City of Overland, the conditions and limitations described herein in Section 2 of this Ordinance as integrated via Exhibit B, and all applicable building codes, fire codes, and other governmental regulations.

Section 6. The Mayor is hereby authorized to execute the Conditional Use Permit provided for in Exhibit B on behalf of the City of Overland.

Section 7. This Ordinance, having been read in full or by title two times prior to passage, shall be in full force and effect from and after its passage and approval as provided by law.

This Ordinance Passed and Approved this 26th day of January, 2026.

MAYOR
January 26, 2026
Date of Approval

ATTEST:

CITY CLERK

Exhibit A

Application for a Conditional Use Permit

RECEIVED
OCT 27 2025

BY:



APPLICATION FOR CONDITIONAL USE PERMIT

DATE OF APPLICATION: 10/23/2025 CUP APPLICATION #: PCU25-0024

PROJECT ADDRESS: 2636 Woodson Road Overland MO 63114

DESCRIPTION OF PROPERTY:

Parcel Locator #: 14L320917 Zoning Classification: C-2 General Commercial

LAND/USE DEVELOPMENT:

Existing or Prior Use: Roofing Contractor

Proposed Use: Roofing Contractor

BUSINESS INFORMATION:

Name of Proposed Business: A&M Roofing and Exteriors

Property Interest of Applicant: Owner Renter/Lessee Other

Name of Business Owner: Andres Garcia

Mailing Address: 2636 Woodson Road

City: Overland State: MO Zip Code: 63114

Phone #: 314-201-6043 Fax #: N/A

Email Address: myrna@amroofingservices.com

PROPERTY OWNER INFORMATION:

Name: Executive 360 Properties LLC

Mailing Address: 2636 Woodson Road

City: Overland State: MO Zip Code: 63114

Phone #: 314-201-0043 Fax #: N/A

Email Address: myrna@amroofingservices.com

Application for Conditional Use Permit (Revised: May 2024)

Department of Community Development

Telephone Number (314) 227-2930 • Fax Number (314) 428-4960

Page 1 of 3

REQUIRED ATTACHMENTS:

Site Plan (In conformance with Article 9, Zoning Code)
 Out Boundary Plat
 Applicant's and Property Owners Valid Driver's License
 Legal Description of the subject property

NOTICE TO APPLICANT

Application is hereby made with willful consent of Owner for a Conditional Use Permit on the proposed land use/development submitted for review as shown and described on this form and that of accompanying attachments all of which we certify to be true and accurate.

APPLICANT ACKNOWLEDGMENT:

Signature:

Paul Mertz

Name:

Paul Mertz

Date:

10/24/2025

BUSINESS OWNER ACKNOWLEDGMENT:

Signature:

John Lynn

Owner Name:

Andres Garcia

Date:

10/24/2025

PROPERTY OWNER ACKNOWLEDGMENT:

Signature:

John Lynn

Name:

Andres Garcia

Date:

10/24/2025

NOTE: ALL SIGNATURE(S) MUST BE NOTARIZED.

Subscribed and sworn before me personally appeared Paul Mertz and Andres Garcia this 26th day of October, 2025

Application for Conditional Use Permit (Revised: May 2024)

Department of Community Development

Telephone Number (314) 227-2930 • Fax Number (314) 428-4960

Page 2 of 3



Sherry A. Sally - Mys
Notary

Notary

FOR DEPARTMENT OF COMMUNITY DEVELOPMENT USE ONLY

PROJECT ADDRESS:

2636 Kloodson Rd

Date Received:

10/27/25

Date Approved:

CUP #:

CUP Application #:

P&Z Hearing Date:

C.C. Hearing Date:

Fee Amount:

\$300.00

Date Paid:

Land Use Category:

Construction Contractor's office

Approved:

Denied:

Date:

Drawings Approved:

Date:

Application for Conditional Use Permit (Revised: May 2024)

Department of Community Development

Telephone Number (314) 227-2930 • Fax Number (314) 428-4960

Exhibit B

Conditional Use Permit

A Conditional Use Permit is hereby granted to Andres Garcia and the A & M Roofing and Exteriors (“Holder”) this 26th day of January, 2026, by the City of Overland (“City”), a Municipal Corporation situated in St. Louis County, Missouri.

WITNESSETH:

WHEREAS, the Zoning Code of the City of Overland, Missouri authorizes the establishment of a Conditional Use Permit; and

WHEREAS, the aforementioned Holder requests a Conditional Use Permit for Construction Contractor’s Office on a parcel of land currently addressed as 2636 Woodson Road, and asserts that Holder will comply with the terms and conditions of Chapter 400 of the Municipal Code of the City of Overland and the following terms and conditions of this Permit:

1. The Conditional Use Permit is solely for Construction Contractor’s Office that is open to the public and service customers.
2. If at any time Holder fails to maintain the required licensure from any local, state, or federal authority regulating vehicle repairs, such lapse in required licensure shall be grounds for revocation and/or termination of this Conditional Use Permit. This licensure requirement shall include securing a valid business license from the City in accordance with Chapter 605, and if any City license(s) are necessary for the operation of the use, such license(s) shall be required to remain in effect to maintain compliance with this Ordinance.
3. The Conditional Use shall only operate from 9:00 A.M. to 5:00 P.M. Monday-Friday.
4. Any minor changes to the site plan required by Community Fire Protection District may be administratively approved by the Director of Community Development.
5. All Landscaping shall be installed and maintained as set forth on the Site Plan with all unpaved areas planted with ground cover and vegetation. Failure to install and maintain the landscaping as set forth on the Site Plan is a violation of the City Zoning Code and this Conditional Use Permit.
6. All variances required shall be applied for and received within six (6) months of this approval.
7. Outdoor storage is prohibited.
8. Overnight parking of vehicles is prohibited.
9. Compliance with all other applicable provisions of the Municipal Code of the City of Overland.

WHEREAS, the City Council finds that the proposed building or use and the issuance of the Conditional Use Permit as requested by the Holder upon the conditions, restrictions, and requirements set forth herein complies with all applicable provisions of Chapter 400, including intensity of use regulations, yard regulations and use limitations, and is visually compatible within the surrounding neighborhood, will contribute to and promote the welfare or convenience of the public, will not cause injury to the value of other property in the neighborhood which it is located, the location and size of the conditional use, the nature and intensity of the operation involved in or conducted in connection with the conditional use, and the location of the site with respect to streets giving access to the conditional use are such that the conditional use will not dominate the immediate neighborhood so as to prevent development and use of neighboring properties in accordance with the applicable zoning district regulations and/or the City's comprehensive plan, there is adequate off-street parking and loading areas, utility, drainage, and other such necessary facilities are or will be provided, the property is accessible to police, fire, refuse collection and other municipal services, there is adequate access roads or entrance and exit drives to prevent traffic hazards and minimize traffic congestion in public streets and alleys, and adequate provisions have been made, or are planned to be made, for internal traffic and pedestrian traffic.

NOW, therefore, the City Council of the City of Overland, Missouri does hereby approve and issue the Conditional Use Permit described herein.

- 1) The conditions, restrictions, and requirements as set forth in this Conditional Use Permit are an integral part of the Conditional Use Permit and the Holder understands that violation of or failure to perform or maintain any of the conditions, restrictions, and requirements shall constitute cause to revoke and terminate this Conditional Use Permit.
- 2) If an inspection is made, and the Property is found to be not in compliance with this Permit or City ordinances, the Holder will be given notice to make all ~~necessary~~ corrections. If the Holder is found not to be in compliance with the terms, conditions, and laws of the City by the compliance date or the Holder otherwise fails to comply with the conditions of this Permit, this Conditional Use Permit shall be subject to revocation and termination. Any and all expenses, including attorneys' fees, incurred by the City in the abatement of any violation shall be paid by Holder.
- 3) The Holder certifies and represents that they have made known to the appropriate City officials all material facts. Any misrepresentation or omission of material facts shall be grounds for revocation of this Permit, and this Permit shall be null and void.

- 4) This Conditional Use Permit is non-assignable, unless such Conditional Use Permit may be administratively amended in accordance with Section 400.685.A of the Municipal Code of the City of Overland, and will be reviewed annually by the Director of Community Development to assure that its use is in compliance with the terms of the Permit.
- 5) The Holder understands that this Conditional Use Permit shall terminate if substantial work, construction, or operation of the conditional use does not commence within six (6) months of the effective date of this permit as signed by the City, unless such time period is extended through approval by the Planning & Zoning Commission. If no extension is sought by the Holder, this Conditional Use Permit shall immediately terminate upon expiration of the six (6) month period in accordance with Section 400.695 of the Municipal Code of the City of Overland.
- 6) The Holder understands each of the conditions set out herein and accepts and agrees to them.

IN WITNESS WHEREOF, the City of Overland upon application of the Holder has caused this Conditional Use Permit to A & M Roofing and Exteriors be issued on the day and year first written above.

CITY OF OVERLAND, MISSOURI

BY:

PRINT:

**HON. MARTY A. LITTLE
MAYOR**

DATE:

January 26, 2026

ACCEPTANCE:

**ANDRES GARCIA,
A & M ROOFING AND
EXTERIORS**

BY:

PRINT:

DATE:

Sponsored by: City Staff

Bill No. 02-2026

Co-Sponsored by: City Staff

Ordinance No. 2026-

AN ORDINANCE AMENDING CHAPTER 215 ANIMALS OF THE MUNICIPAL CODE OF THE CITY OF OVERLAND RELATED TO SECTION 215.295. OWNERS' OR CUSTODIAN'S RESPONSIBILITIES AS NOTED HEREIN

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVERLAND, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. That Chapter 215 Animals is hereby amended by the repeal of **Section 215.295. Owners' or Custodian's Responsibilities. § A. 13.** which reads as follows, in its entirety:

Section 215.295. Owners' or Custodian's Responsibilities. § A.

13. **Insurance.** All owners, custodians, or harborers of a dangerous animal must provide proof to the office of the City Clerk that he or she has procured primary liability insurance coverage for the dangerous animal, accompanied by written confirmation from the insurance carrier which acknowledges coverage for the dangerous animal and contains specific reference to and identification of such animal, or a signed letter from the insurance company indicating that they are aware of such animal and will provide liability coverage in the event of a claim involving said animal, and which provides coverage for bodily injury in the amount of at least two hundred fifty thousand dollars (\$250,000.00) per occurrence, per animal, covering a twelve-month period or as long as the dangerous animal is present within the City, whichever is shorter. This policy shall contain a provision requiring the City to be notified by the issuing company prior to any cancellation, termination or expiration of the policy.

Section 2. That Chapter 215 Animals is hereby amended by the adoption of a **Section 215.295. Owners' or Custodian's Responsibilities. § A. 13.** which reads as follows:

Section 215.295. Owners' or Custodian's Responsibilities. § A.

13. Insurance. All owners, custodians, or harborers of a dangerous animal must provide proof to the Chief of Police or his/her designee that he or she has procured primary liability insurance coverage for the dangerous animal, accompanied by written confirmation from the

insurance carrier which acknowledges coverage for the dangerous animal and contains specific reference to and identification of such animal, or a signed letter from the insurance company indicating that they are aware of such animal and will provide liability coverage in the event of a claim involving said animal, and which provides coverage for bodily injury in the amount of at least two hundred fifty thousand dollars (\$250,000.00) per occurrence, per animal, covering a twelve-month period or as long as the dangerous animal is present within the City, whichever is shorter. This policy shall contain a provision requiring the City to be notified by the issuing company prior to any cancellation, termination or expiration of the policy.

Section 3. The portions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this Ordinance are valid, unless the court finds the valid portions of this Ordinance are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City Council would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval according to law.

This Ordinance Passed and Approved this 26th day of January 2026.

MAYOR
January 26, 2026
Date of Approval

ATTEST:

CITY CLERK