



## APPLICATION FOR CONDITIONAL USE PERMIT

**DATE OF APPLICATION:** \_\_\_\_\_ **CUP APPLICATION #:** \_\_\_\_\_

**PROJECT ADDRESS:** \_\_\_\_\_

### DESCRIPTION OF PROPERTY:

**Parcel Locator #:** \_\_\_\_\_ **Zoning Classification:** \_\_\_\_\_

### LAND/USE DEVELOPMENT:

**Existing or Prior Use:** \_\_\_\_\_

**Proposed Use:** \_\_\_\_\_

### BUSINESS INFORMATION:

**Name of Proposed Business:** \_\_\_\_\_

**Property Interest of Applicant:** ☐ owner ☐ Renter/Lessee ☐ Other \_\_\_\_\_

**Name of Business Owner:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

### PROPERTY OWNER INFORMATION:

**Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**REQUIRED ATTACHMENTS:**

\_\_\_\_\_ Site Plan (In conformance with Article 9, Zoning Code)  
\_\_\_\_\_ Out Boundary Plat  
\_\_\_\_\_ Applicant's and Property Owners Valid Driver's License  
\_\_\_\_\_ Legal Description of the subject property

**NOTICE TO APPLICANT**

Application is hereby made with willful consent of Owner for a Conditional Use Permit on the proposed land use/development submitted for review as shown and described on this form and that of accompanying attachments all of which we certify to be true and accurate.

**APPLICANT ACKNOWLEDGMENT:**

**Signature:**

**Name:**

**Date:**

**BUSINESS OWNER ACKNOWLEDGMENT:**

**Signature:**

**Owner Name:**

**Date:**

**PROPERTY OWNER ACKNOWLEDGMENT:**

**Signature:**

**Name:**

**Date:**

***NOTE: ALL SIGNATURE(S) MUST BE NOTARIZED.***

Subscribed and sworn before me personally appeared \_\_\_\_\_ this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary

**FOR DEPARTMENT OF COMMUNITY DEVELOPMENT USE ONLY**

**PROJECT ADDRESS:** \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Approved: \_\_\_\_\_

CUP #: \_\_\_\_\_

CUP Application #: \_\_\_\_\_

P&Z Hearing Date: \_\_\_\_\_

C.C. Hearing Date: \_\_\_\_\_

Fee Amount: \$300.00

Date Paid: \_\_\_\_\_

Land Use Category: \_\_\_\_\_

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Date: \_\_\_\_\_

Drawings Approved: \_\_\_\_\_

Date: \_\_\_\_\_