



APPLICATION FOR SUBDIVISION/IMPROVEMENT PLAN APPROVAL

DATE OF APPLICATION: _____ APPLICATION #: _____

PROJECT ADDRESS: _____

DESCRIPTION OF PROPERTY:

Parcel Locator #: _____ Subdivision Name: _____

APPLICANT INFORMATION:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Fax #: _____

Email Address: _____

PROPERTY OWNER INFORMATION (IF DIFFERENT THAN APPLICANT INFORMATION):

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Fax #: _____

Email Address: _____

NARRATIVE DESCRIPTION OF SUBDIVISION (PURPOSE, NUMBER OF LOTS, REQUIRED IMPROVEMENTS, ETC.):

SURVEYOR INFORMATION:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Fax #: _____

Email Address: _____

PARTIES OF INTEREST:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Fax #: _____

Email Address: _____

PROJECT ROLE

_____ Attorney	_____ Site Engineer	_____ Surveyor
_____ Architect	_____ Real Estate Agent	_____ Planner
_____ Developer	_____ Other	_____

PARTIES OF INTEREST:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Fax #: _____

Email Address: _____

PROJECT ROLE

_____ Attorney	_____ Site Engineer	_____ Surveyor
_____ Architect	_____ Real Estate Agent	_____ Planner
_____ Developer	_____ Other	_____

NOTICE TO APPLICANT

Application is hereby made with willful consent of the Owner for a Preliminary Subdivision on the proposed land submitted for review as shown and described on this form and that of accompanying attachments all of which we certify to be true and accurate.

APPLICANT ACKNOWLEDGEMENT:

Signature: _____

Name: _____

Date: _____

FOR DEPARTMENT OF COMMUNITY DEVELOPMENT USE ONLY

PROJECT ADDRESS: _____

Date Received: _____

Application #: _____

P&Z Hearing Date: _____

C.C. Hearing Date: _____

Fee Paid: _____

Date Paid: _____

Approved: _____

Denied: _____

Date: _____

Application for Subdivision Improvement Plan Approval (Revised: December 2024)

Department of Community Development

Telephone Number (314) 227-2930 • Fax Number (314) 428-4960

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